

SAFETY BASICS

PROPER HOUSEKEEPING

Keep all work areas clean, including rest rooms and break areas- refuse could lead to fire and fall hazards.

Do not store materials near doors, stairways and walkways- even temporarily.

In shop operations, prevent grease build up on the floor and saw dust accumulation. Clean up scrap and debris around machinery. Tripping over clutter could result in an employee falling into a machine.

Do not stack items so that they are hanging over the edge of shelves.

Place signage in areas where there are wet or slippery floors.

Clean up all spills immediately.

Pick up debris even if you did not leave it- you could prevent an injury.

